

Waterford Police Department Precious Metal Permit Instructions

****EACH EMPLOYER/EMPLOYEE WHO IS BUYING/SELLING GOLD AT STORE/KIOSK MUST BE ON APPLICATION, AND MUST HAVE FINGERPRINTS TAKEN****

1. Please come to the Waterford Police Department during fingerprint hours and have **each person** have their fingerprints taken.
2. **On the same day** that you get your fingerprints done please bring the following with you:
 - One check made out to the Town of Waterford for \$25.00. (\$15.00 for prints for **each person** and \$10 for permit)
 - One check made out to Treasurer, State of Connecticut for \$12.00 (**each person**)
 - One check made out to Treasurer, State of Connecticut for \$50.00 (**each person**)

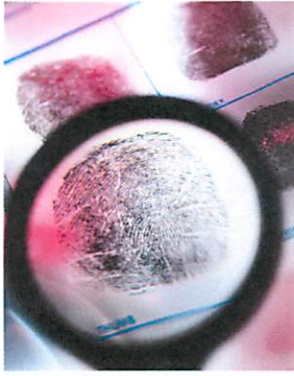
The two state checks need to be separate because one pays for the FBI background check and one pays for the State of Connecticut background check. There will be **three** checks in total.

3. **On the same day** that you have your fingerprints done also bring the **NOTARIZED** application for the precious metals permit.

Once the background checks have been returned from the State of Connecticut the permit will be issued. Notification will be made once the permit has been signed by the Chief of Police so that you may pick it up at the police department. Please display the renewed permit prominently at your establishment. Permits are valid for one year from date of issue.

PLEASE NOTE: New licensees must obtain a \$2,000.00 performance bond with the Town of Waterford and file with application.

If you have any questions please contact Jennifer Anderson at janderson@waterfordct.org.



FINGER PRINTING SERVICES

IN AN EFFORT TO FURTHER ENHANCE THE SERVICES WE PROVIDE YOU, THE TOWN OF WATERFORD POLICE DEPARTMENT HAS IMPLEMENTED SET HOURS FOR FINGERPRINTING SERVICES. WE HOPE YOU FIND THIS SCHEDULE HELPFUL.

Sunday – 12:00 p.m. to 5:00 p.m.

Wednesday – 6:00 p.m. to 9:00 p.m.

Thursday – 6:00 p.m. to 9:00 p.m.

Saturday – 10:00 a.m. to 2:00 p.m.

A service fee of \$15.00 will be charged. This fee must be prepaid in either cash or by check payable to the “Town of Waterford”. (Please have exact change.) FOR PISTOL PERMIT APPLICANTS THIS FEE SHOULD BE INCLUDED IN THE CHECK TO THE TOWN OF WATERFORD FOR A TOTAL OF \$77.00. Re-takes of “obscured” prints will not be charged.



WE ARE A POLICE AGENCY AND DELAYS CAN OCCUR.
WE APPRECIATE YOUR PATIENCE.

Please NOTARIZE the first page
of the application before
returning it to the Waterford
Police Department.

Thank you.



WATERFORD POLICE DEPARTMENT
41 AVERY LANE
WATERFORD, CT 06385-2819



Brett Mahoney
Chief of Police

(860) 442-9451 TEL
bmahoney@waterfordct.org

PURCHASE OF PRECIOUS METALS AND STONES (Application for Licensure)

TO: Chief of Police
Town of Waterford, CT

To assure the uniform administration of Connecticut General Statutes, as they relate to Dealing/Purchase of precious metals; i.e. gold, silver, platinum, etcetera, which became effective on October 1, 2011, the Town of Waterford requires the following mandatory matters of compliance which I agree to:

1. Application is hereby made under the provisions of Connecticut General Statutes, for a permit to conduct business as a precious metals and stones dealer in the Town of Waterford, CT.
2. The applicant understands and agrees to follow all provisions for conduct for said business within licensure requirements as set forth by the State of Connecticut and licensing requirements as set forth by the State of Connecticut and the licensing authority, current and future.
3. The applicant understands and agrees that this permit may be revoked for cause which shall include, but not be limited to, failure to comply with any requirements for licensure specified by the local licensing authority, or the State of Connecticut.
4. The applicant shall notify the licensing authority of *any change* to said record/application on file within 30 days of such change having occurred (contact/business/criminal matters/application information).
5. The applicant has received the requirements sheet from the issuing authority (Waterford Police Department), and further agrees to maintain compliance throughout the period of licensure.

Applicant Name: _____

Date Submitted: _____

Signature: _____

Subscribed and Sworn to before me, a Notary Public, in and for the County of _____ and the State of Connecticut, this _____ day of _____, 20 _____.

Notary Public

My Commission Expires:

Please print all information legibly

APPLICATION

Type of Business: Precious Metals/Stones

Business Name and Address: _____

Name of Proprietor: _____

Business Telephone Number: _____

Business Email Address: _____

Business Website Address: _____

Other Locations Intended for Use: _____

Internet Website(s) used: _____

APPLICANT

Full Name (include Maiden Name if applicable): _____

Date of Birth: _____

Birthplace (City/State): _____

Place(s) of Employment for last five years: _____

Criminal Convictions: Yes / No

Date/Place of Conviction:

SUPPLEMENTAL APPLICATION

Full Name (include Maiden Name if applicable): _____

Date of Birth: _____

Birthplace (City/State): _____

Title/Position Held: _____

Place(s) of Employment for last five years:

Criminal Convictions: Yes / No

Date/Place of Conviction:

Please print all information legibly